



Position Description: GPA Facilitator*

Ministry Overview:

RREACH is a ministry that serves as an extension of the gifts and calling of Dr. Ramesh Richard. It was founded to carry out his passion for worldwide proclamation of the Lord Jesus Christ and the ministry envisions changing the way One Billion Individuals think and hear about the Lord Jesus Christ.

Dr. Richard carries a strategic burden to strengthen pastoral leaders and evangelize opinion leaders of developing economies. By reaching the leaders of the world it is hoped that a multiplicative effect occurs so those that are ministered to will in turn affect the lives of many others for God's glory.

The mission of *RREACH* is accomplished through innovative and strategic ministry programs such as the Annual Global Telecast, the Global Proclamation Academy, Resident Facilitator Pastors Conferences, evangelistic events and the creation and distribution of training products. New ministry initiatives consist of radio/podcasting and outreach to immigrants in the U.S.

RREACH is a highly efficient and cost effective ministry. It is made up of a small staff that is committed to the mission and vision of the organization as well as the ministry calling of Dr. Richard. Staff strives to maintain a high degree of ministry accomplishment, excellence in operations and adherence to principles of proper financial stewardship.

Position Overview:

The GPA Facilitator serves *RREACH* by helping ensure the Global Proclamation Academy (GPA) is successfully planned and implemented in an efficient and productive manner that exemplifies attention to detail and excellence. The GPA Facilitator works closely with the Coordinator of the GPA to accomplish the ministry objectives of the position. All tasks and duties are to be conducted in a professional manner that yields results and glorifies God at all times.

Position Objective:

The purpose of the GPA Facilitator position is to provide outstanding implementation, execution, support and initiative relating to the annual GPA. Primary duties relate to preparation, project implementation, networking with GPA delegates and ensuring delegates have a successful experience in every way.

* This position description is a general statement of required major duties and responsibilities performed on a regular basis. It is not intended to be a comprehensive listing of all expected duties, as other tasks may be assigned.

Qualifications, Personal:

1. Born-again Christian that seeks an ever closer relationship with our Lord Jesus Christ
2. Reflects the characteristics of our Lord Jesus Christ in his/her life
3. Committed to and regularly participates with an evangelical body of believers
4. Exhibits characteristics of honesty, integrity, accountability and maturity
5. Maintains a teachable spirit
6. Strong and effective administrative skills

Qualifications, Professional:

1. Committed to supporting the mission of *RREACH* and the ministry of Dr. Richard
2. Ability to maintain high standards of excellence in all professional duties
3. Routinely seeks excellence, quality, efficiency and results
4. Ability to work independently
5. Ability to work well with a team with a positive spirit
6. Ability to have a big picture comprehension with detail-oriented precision
7. Ability to plan, maintain priorities and anticipate needs
8. Ability to interact well with supervisory staff and others as needed
9. Ability to accomplish tasks in a timely manner
10. Ability to operate under time and budgetary constraints
11. Ability to maintain confidentiality

Position Description:

The GPA Facilitator will oversee and implement the following tasks:

1. Preparation and planning

Assist with all needs in preparation for the GPA.

2. Academy activities

Assist with general academy activities including ensuring delegate needs are met, planning and implementing daily projects as well as other miscellaneous duties.

Responsible for assisting Master Coach(es) as assigned by the Coordinator of the GPA.

3. Resides on-location

The Resident Facilitator will reside on-site with the academy participants while they are on campus and will be on call during this time.

4. Special Projects

Additional projects may arise as needed including academy follow-up and banquet prep.

Decision Making:

The GPA Facilitator will support and implement all GPA-related projects as needed and directed by the Coordinator of the GPA conference.

Authority:

The GPA Facilitator does not oversee other staff.

Reporting Duties:

The GPA Facilitator reports to the Coordinator of the GPA conference.

Working Conditions:

Work on-site at DTS for the three weeks of the academy.